



**TOWN OF PRINCEVILLE**  
Board of Commissioners Regular Meeting Minutes  
June 23, 2022, 7:00PM  
201 S Main Street, Tarboro, NC 27886

**Amid the COVID-19, the Board of Commissioners meeting will be open to 20 citizens, all other citizens may join via teleconference.**

**Board Present: Mayor Bobbie Jones (virtual), Mayor Pro-Tem Commissioner Linda Joyner, Commissioner JoeRoam Myrick, Commissioner Alvin Jones, Commissioner Milton Bullock**

**Staff: Town Manager Glenda Knight, Town Clerk Jessica Rudd, Finance Officer Alice Johnson**

- I. Call to Order and Roll Call (Mute phones please. Presider, please state the date for recording purposes)- Mayor**
- II. Invocation-Commissioner Alvin Jones**
- III. Pledge of Allegiance-N/A**
- IV. Public Comments: (Limited to 2 minutes. Read by Town Manager)-**
  - Lillie Gunter wrote in stating she could not be present because her husband was ill. She stated she is tired of begging for help but needs assistance with a porch and repairs to her home. She added that commissioners should go door to door in their ward to find out the needs of citizens and not just on election day.
  - Calvin Adkins asked if the board voted to move the meeting to this date in a public setting. He also had concerns about removing experienced planning board members and replacing them with inexperienced members. Mr. Adkins asked if there have been any updates on the mobile home on Mutual Blvd. He also stated the budget there was a 2 million dollar increase from the budget the board is about to adopt today and the 1<sup>st</sup> proposed budget. Mr. Adkins also asked what the fire insurance payment was.
  - Jermaine Hinton stated he was born and raised in Princeville and stated his business is located on 503 S Main Street. He stated he was CEO of Hinton's Angels of Prosperities, LLC, which would consist of Let's Ride Transit, J Hinton Staffing, and other businesses. He stated the grand opening would be on July 11<sup>th</sup> and hopes they can be considered for assistance through the ARP funds.
- V. Announcement (Read by Mayor Bobbie Jones)**
  - 1) Coronavirus testing sites: Freedom Hill, Vidant walk-in clinic, Heritage Park
  - 2) Covid Vaccination: ECHD, Freedom Hill, Walgreen, Walmart, OIC
  - 3) Princeville's Farmers Market July 9, 2022
  - 4) Spotlight Ad deadline extended to July 18, 2022
- VI. Adjustment to Agenda- Commissioner Joyner motioned to add amended transportation waiver to old business #4, Commissioner Jones seconded. Vote carried 4-0.**

**VII. Approval of the Agenda (Recommendation: Approval)**-Commissioner Jones motioned to approve the agenda with the one addition, Commissioner Joyner seconded, vote carried 4-0.

**VIII. Consent Agenda**-Commissioner Joyner motioned to approve consent agenda with the one addition, Commissioner Jones seconded, vote carried 4-0.

**IX. Presentation**

- 1) **2022 High School Graduates**- Town Manager presented the Princeville 2022 graduates and provided them with a gift on behalf of the Town.
- 2) **Edgecombe Count Board of Elections**- Town Manager presented Mayor Bobbie Jones, Commissioner JoeRoam Myrick, and Commissioner Alvin Jones with certificates from the Edgecombe County Board of Elections.
- 3) **Oath of Office**- The honorable Carol Allen White conducted the oath of office for Commissioner Alvin Jones, Commissioner JoeRoam Myrick, Commissioner Milton Bullock and Mayor Bobbie Jones.
- 4) **Proposed Budget 2022-2023**- Town Manager read the budget message aloud. Town Manager stated any adjustments made since the last meeting were highlighted on budget and presented the budget. Alice Johnson, Finance officer tagged team with Town Manager to answer clarifying questions from the board. Commissioner Joyner motioned to approve the proposed budget, budget ordinance, and project ordinance, Commissioner Jones seconded. Vote carried 4-0.

**X. Department Reports (See attachments)**

- 1) **Finance**- Commissioner Myrick asked how many hours Mr. Ward worked. Town Manager stated its based upon days and not hours and that he receives a flat rate for cleaning the facilities. Town Manager read email from the State Treasurers office and stated she appreciated their feedback relating to the budget and working with the staff on budget adjustments. No further questions.
- 2) **Public Works**- Town Manager announced that David Corey is getting acclimated to the day-to-day operations and appears he will do an excellent job.
- 3) **Historic Outreach Coordinator**- No questions
- 4) **Senior Center**- Town Manager stated the Senior Center has some upcoming events that include thrifting, fish fry, movie trip. fishing trip, and a Senior Citizen Prom. Commissioner Bullock stated there is an issue with the traffic in front of the Senior Center and wanted to know how they could get a caution light there. Town Manager stated DOT said there was not enough traffic to place a caution light there but could go back and reengage DOT again. No further questions.
- 5) **Edgecombe County Sheriff Office**- Commissioner Joyner asked if the sheriff department could let her know the outcome of the shooting that occurred in Princeville. No further questions.
- 6) **Princeville Volunteer Fire Department**- Commissioner Jones stated since the last report there have been a total 217 calls. No further questions.

**XI. Town Managers Report**

- 1) **Senior Center**- Town Manager stated they are still having an ongoing follow-up with Oakley Collier as it related to the sump pump. She added she spoke with the construction administrator who should have a plumber on site next week to make an effort to resolve the issue with the sump pump. Town Manager stated she received a quote from the construction administrator to have a substance added to

the staircase to provide an extra layer of protection for seniors using the stairs. She added she will send the board the scope of work in her next managers report. Commissioner Bullock stated Lowes donated fluorescent tape that was placed on the steps so seniors could see where the steps end to decrease accidents. No further questions.

- 2) Heritage Park- Town Manager stated Optima Serv will relocate on the same premise to allow for rental of Heritage Park. She added the fitness equipment eta is July 29. Town Manager stated the Town had an onsite visit from a potential grant funder the historical outreach coordinator applied to.
- 3) Museum- Town Manager stated they are still in the appeal phase with the Museum through FEMA. She added she did have a chance to follow up with Ms. Stanley to get additional insight as it relates to her and Mr. Leon's data collection when the facility was a school. She added they will have a follow up meeting to see how they can best coordinate that data into the permanent museum. No further questions.
- 4) Publication Development- Town Manager stated the publication has moved into phase 2 and the students at NCCU History department are doing the editing on the document along with Dr. Knoll-Smith, UNCG. No further questions.
- 5) DEHC- Town Manager stated there are some additional funds with this repair rehab resource and is waiting to get that specific amount. She stated once that happens, she can get the information out to the citizens so they can apply for those funds. No further questions.

## **XII. Old Business**

- 1) The updated Senior Center rental agreement was included in the meeting packets. There were no questions or objections.
- 2) There were no questions regarding the CTNC summer youth schedule.
- 3) Town Manager gave an update on OSBM Senate Bill 363. She provided a spreadsheet and shared that there were adjustments made to balance and reconcile the funds, especially to ensure matched funds were not compromised for the 53 acres.
- 4) Commissioner Joyner wanted to get an update on the transportation waiver for the Senior Citizen. She added that the seniors were inquiring if that waiver can be amended and change some of the wording. Mayor stated the board needs to wait until they get an attorney because it is a legal document.

## **XIII. New Business**

- 1) Commissioner Joyner motioned to nominate Commissioner Jones as Mayor Pro Tem, Commissioner Myrick seconded. Vote carried 4-0
- 2) Town Manager stated a while back the board voted to allow liquor by the drink when Robert Andrews came before the board. She stated since that time he has tried to pursue a permit to carry out that vote. She added she did receive a visit from representative Shelly Willingham to give a friendly reminder that in order for that to happen the Town must pass a resolution. Once the resolution is passed it goes to the Edgecombe County Board of Elections to be on the ballot in November for Princeville citizens to vote on that matter. She stated the resolution is before the board today so we can meet those sensitive timelines. Commissioner Jones



read the resolution and Commissioner Myrick motioned to accept the resolution, Commissioner Joyner seconded. Vote carried 4-0.

- 3) Town Manager presented the board with the updated drug and alcohol policy. She stated she pulled it directly from another municipality from North Carolina Human and Health Services and it is before the board for approval consideration. The board decided to table the matter until they get an attorney to get recommendations regarding the policy. Commissioner Bullock wanted the record to show that he is against any drugs and alcohol. Mayor asked if he voted a few moments ago and Commissioner Bullock stated no. Mayor informed him when he doesn't vote that he is saying yes.
- 4) Town Manager stated the upcoming events for the Town were a youth summit, Princeville Summer Extravaganza, Senior Center Prom, Christmas Parade, 138<sup>th</sup> Founders Day and the 2023 Juneteenth. She stated they are seeking individuals who would like to be apart of those committees. She added Robert Andrews will continue to host the Juneteenth and will keep the governing body in the loop. First meeting is in August. Mayor stated it was a beautiful, fun, family filled event. Mayor also stated Commissioner Joyner mentioned having monthly events in the Town. Commissioner Joyner stated she will spearhead those events and get a committee to assist.

**XIV. Executive Session:** Commissioner Myrick voted to go into executive session, Commissioner Jones seconded, vote carried 4-0.

- N.C.G.S. 143-318.11(a)(1)(6) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of United States, or not considered a public record within the meaning of the Chapter 132 of the General Statutes.
- N.C.G.S. 143-318.11(a)(4) To discuss relating to the location or expansion of industries agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations or to discuss matters relating to military installation closure or realignment.

Commissioner Myrick motioned to end executive session, Commissioner Jones seconded, vote carried 4-0. Commissioner Jones motioned to go back into regular session, Commissioner Myrick seconded, vote carried 4-0.

- 1) Personnel- Commissioner Joyner motioned to secure Fields and Cooper as Attorney for the Town of Princeville, Commissioner Jones seconded. Vote carried 4-0.

**XV. Board Comments-** Mayor stated during the retreat the board discussed using 50% of the ARP funds for education fund for Poverty to Prosperity. He asked for a motion that they use that 50%. The board discussed the Poverty to Prosperity initiative and stated to take another look at it and discuss it further during a special call meeting so that they can come to a resolution Commissioner Jones stated this was one of the best budgets he has seen since he came aboard and applauded Town Manager and Finance Officer for their presentation of the budget. Commissioner Bullock and Mayor concurred. Commissioner Joyner stated the budget sessions made it easier to understand. Town Manager thanked Mayor and board for their recognition and added it was very rewarding to have a clear prospective of what a proposed budget should look like. She shared that she will inform

the Finance Officer of their feedback. Town Manager stated Princeville citizen Annie Brown celebrated her 99<sup>th</sup> birthday and the town will be bestowing her with a token of celebratory gestures. Town Manager gave a friendly reminder that the board may recess the meeting and pick up the pieces once they identify a date and time. Mayor asked was next week ok with everyone and have a representative present to discuss ARP funds and the board decided on the 28<sup>th</sup> or 29<sup>th</sup> at 5:30pm.

**XVI. Adjournment-** Commissioner Jones motioned to pause the meeting until next Tuesday or Wednesday, Commissioner Myrick seconded. Vote carried 4-0.

Bobbie Jones 07/19/2022

Bobbie Jones, Mayor Date

Jessica Rudd 7-19-2022

Jessica Rudd, Clerk Date



