



**TOWN OF PRINCEVILLE Teleconference
Board of Commissioners Regular Meeting Agenda Minutes
March 16, 2020 7:00PM
3003 North Main Street, Tarboro, NC 27886**

Board Members Present: Mayor Bobbie Jones, Commissioner/Mayor Pro Tem Linda Joyner, Commissioner JoeRoam Myrick, Commissioner Alvin Jones, Commissioner William Johnson (teleconferenced in)

Board Members Absent: 0

Staff Present: Attorney Dana Jones, Town Manager Glenda Knight, Town Clerk Natasha Barrett, Public Works Director Rydedrick Porter

- I. Call to Order and Roll Call (Silence Cell phones please. State the date for recording purposes)**
- II. Invocation** (Commissioner JoeRoam Myrick)
- III. Pledge of Allegiance** (All recited)
- IV. Public Comments: (Limited to 2 minutes. Read by Clerk)**

- 1) Ed Bridgers-Wanted to know the update on the Town Hall. He said what is taking too long for them to finish. Mr. Bridgers said the he has ridden by the Town Hall on several occasions and only seen the company working on the Town Hall one day a week. Mr. Ed Bridgers asked for an update on when the streetlight was going to be put up. He said it was urgent due to accidents, one which was recent on March 7th. Town Manager Glenda Knight said she will address this under the Town Manager report.
- 2) Kelsi Dew- The property across the street from her home on Greenwood Blvd, that sits on the corner of Bridgers Street has been used for a dumping site for trash and large yard debris including trees for several years. The Town and Edgecombe County removed all the debris from the area about a month ago. At the moment the pile is slowly returning. Ms. Dew as well as neighbors would prefer for not occur. She asked what the best solution would be to handle this situation. Town Manager said they are aware of this area. She said Public Works went over to clean the area last month. She said Public Works will go back to that area to clean. Commissioner Myrick asked how we could go about adding a sign that would say "Anyone who gets caught dumping, there will be a fine".

Town Manager said the Board will have to add that to the Town's ordinance and Attorney Jones can draft that up. She also added that it's important for the Board to decide if next steps to the code violation needs to be executed.

V. Announcement (Mayor Bobbie Jones announced the following from flyers and paused for questions.)

- 1) Turner Prince Initiative
- 2) Heating Safety
- 3) Waste disposal and pick-up
- 4) Coronavirus information
- 5) Perkins Auto Detailing Service
- 6) 2020 US Census (deadline April 1st) Mayor Bobbie Jones said he received his census in the mail and it has Tarboro as his Town instead of Princeville. He said this is an issue if others in Princeville census form is saying the same thing. The Mayor said the US Census needs to contact to correct this problem.
- 7) Mobile Museum open from 8:30am-4:30pm, M-F
- 8) Birthdays: Senior Center Director Linda Worsley 3/17 and Public Works Staff Johnny Johnson 3/31, Senior Center member Deacon Roger Southerland 3/7

VI. Adjustment to Agenda – Town Manager asked that land acquisitions be added to executive session. Commissioner Joe Roam Myrick made a motion to approve the agenda with necessary adjustments. Seconded by Commissioner Linda Joyner.

(Approved 4-0)

VII. Presentations (Limited 5-10 minutes. Ask presenters to speak from podium)

- 1) County Commissioner (Viola Harris)- No presentation due to teleconference
- 2) Senior Center Director (Linda Worsley)-No Presentation due to teleconference

VIII. Approval of the Agenda

A. Consent Agenda

- 1) February 17, 2020 Regular Meeting and Executive Session Meeting minutes.
Approved (4-0)

- 2) March 5, 2020 Special Call Meeting minutes
Approved (4-0)

(Recommendation: Approve)

IX. Department Reports (See attachments)

- 1) Senior Center- Town Manager Glenda Knight said the Senior Center will not be operating indefinitely due the COVID-19 state of emergency.

- 2) Edgecombe County Sheriff Office
- 3) Princeville Volunteer Fire Department-Board agreed to cover the \$8000 plumbing repairs cost using the legislature funds. Motion by Commissioner Alvin Jones, seconded by Commissioner Linda Joyner. **(Approved 4-0)**
- 4) Public Works
- 5) Finance Reports (Expenditure & Profit vs Actual)
 - a. Expenditures
 - b. Profit vs Actual

X. Town Managers Report:

- 1) **Recovery projects-** Town Manger Glenda Knight said all recovery projects are operating in alignment with time schedule.
 - a. Heritage Park-Town Manager said Chris Bottoms did a quote for shingles and it would be submitted as a claim to the Town's insurance. The adjuster had already visited the site. Commissioner Joyner voted to approve the work completion and insurance claim for Bottoms, Commissioner Jones 2nd. Voted carried. **(Approved 4-0)**
 - b. Disaster Recovery Grant Agreement Amendment. Town Manager asked for a vote of approval. Commissioner Myrick motioned approval, Commissioner Joyner 2nd the vote. Vote carried. **(Approved 4-0)**
 - c. Town Hall- Town Manager said Rescue Construction and Oakley Collier are working collaboratively and they are on a timeline. Frankie Joyner (Oakley) serve as the construction administrator to oversee the project. She said she conference with the engineer every week to get updates. The team conference every week to get updates. Town Manager explained that the Town Hall will be complete September 2020 according to the timeline submission by Rescue Construction Solution (RCS).
 - d. Senior Center- Town Manger informed the Board that the Senior Center is well underway and meeting all benchmarks. The team met with Oakley Collier last week and they showed an adjustment to the bottom-line figure was made. It was presented to FEMA for reimbursing the Town. She recommended to the Board the purchase of the property adjacent to the Senior Center for more parking and social space activities. Attorney Dana Jones suggested the Board make sure they are only offering what is required. Commissioner Linda Joyner made a motion to move forward with the

recommendation of obtaining both parcels. Seconded by Commissioner JoeRoam Myrick. **(Approved 4-0)**

- e. Museum-Town Manager shared the Museum is coming along according to the timelines. It will have to be elevated, made flood resistant, and double doors on back are being proposed. The engineers are communicating with SHPO for approval to the elevation and double doors.
- f. 53 Acres-Town Manager shared that the engineer gave an estimate for infrastructure of 15 million but the project could be worked out in phases which will give the Town time to pursue funding sources. She said right now it's being filtered through the county, but the Town is pursuing an independent agreement which could speed up the process. If not speed up the process, it will allow the town the authority to oversee the project communicating directly with engineers, contractors, etc. The Mayor asked if the Town was in the position to apply for grants. Town manger replied that it would be in the best interest of the Town to stay in front of audit results to increase the likelihood of being grant recipients.
- g. Coronavirus temporary policy- Town Manager shared a proposed policy mirrored after Upper Coastal Plains. Town Manager recommended to add different methods of hold regular scheduled meetings until state of emergency has been lifted, at the Board's discretion. Commissioner Alvin Jones made a motion to accept the temporary coronavirus policy with edit recommendations. Seconded by Commissioner Linda Joyner. **(Approved 4-0)**

XI. Attorney Report

- 1) Event Documents (Follow-up from Special Call Meeting on March 5th)- Attorney Jones emailed with the event organizers with the Town's requests regarding the Homecoming event requested deadline on March 10th. She said as of March 16th she has not received a response. Attorney Jones asked that the event organizers communicate with her directly to eliminate any confusion and for protection of the Town.
- 2) Agreement (Matthewson House)- Attorney Jones will create an agreement to the investor stepping out the next steps of intend for the Town that includes getting a licensed engineer on the site to assess if the structure can be relocated and the estimated timeline. Atty Jones requested the property address to the Matthewson House so she can draw up the agreement. Motion to present an agreement for the

Matthewson house assessment by Commissioner JoeRoam Myrick, Seconded by Commissioner Linda Joyner. **(Approved 4-0)**

XII. Old Business-None

XIII. New Business

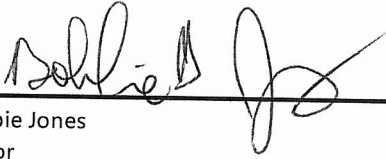
- 1) Mural- Town Manager presented and proposed to the Board the artwork of two artists to do the mural at the Town museum. She stated, "Initially she thought the Town Hall would be ideal but upon further research, the Museum would seem most appropriate in demonstrating the story of Princeville". She also shared that the process would be in collaboration with those who spearheaded the mural at UNC School of government near the cafeteria. Motioned by Commissioner JoeRoam Myrick. Seconded by Commissioner Joyner. **(Approved 4-0)**
- 2) Ameri-Corp
 - a. Job description
 - b. CTNC Ameri-Corps 2019-2020 Service Year Agreement motioned by Commissioner Alvin Jones seconded by Commissioner Linda Joyner **(Approved 4-0)**

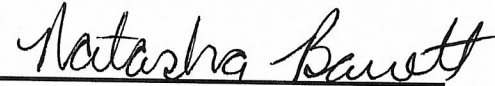
XIV. Executive Session: Approved 4-0

- N.C.G.S. 143-318.11(a)(1)(6) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of United States, or not considered a public record within the meaning of the Chapter 132 of the General Statutes.
- N.C.G.S. 143-318.11 (a)(4) To discuss relating to location or expansion of industries agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations or to discuss matters relating to military installation closure or realignment.
 - 1) **Land acquisition:** The Board agreed to continue supporting the negotiation process for the land acquisitions presented and approved by the Board. There were no objections.
 - 2) **Personnel-** Attorney Dana Jones presented contract to the Board. Commissioner Alvin Jones voted to approve with necessary edit to mileage, Commissioner Linda Joyner 2nd. Motion carried. **(Approved 4-0)**

XV. Board Comments- Commissioner Joyner asked if we could look into sending a letter to citizens that have a death in the family by the Town. Commissioner Linda Joyner suggested the retreat be canceled until further notice. Board agreed.

XVI. Adjournment Commissioner Alvin Jones motioned, and Commissioner Linda Joyner second adjourn at 9:15pm. **(Motion carried 4-0).**

X 
Bobbie Jones
Mayor

X 
Natasha Barrett
Town Clerk