

TOWN OF PRINCEVILLE

Board of Commissioners Regular Meeting Agenda

July 20, 2020 7:00PM

3003 North Main Street, Tarboro, NC 27886

Amid the COVID-19, the Board of Commissioners meeting will not be open to the public but will be available via teleconference.

**Board Present: Mayor Bobbie Jones, Mayor Pro Team Commissioner Linda Joyner
Commissioner JoeRoam Myrick, Commissioner William Johnson (teleconference),
Commissioner Alvin Jones (teleconference)**

Staff Present: Town Manager Glenda Knight, Town Clerk Lakia Roberson, Attorney Dana Jones (teleconference) and Public Works Director Rydedrick Porter.

- I. Call to Order and Roll Call (Mute phone please. Presider, please state the date for recording purposes)**
- II. Invocation by:** Commissioner Linda Joyner
- III. Pledge of Allegiance:** N/A
- IV. Public Comments: (Limited to 2 minutes. Read by Clerk)**
 - 1) Marquetta Dickens** sent an email to read noting that the population has declined by 9% in the last ten years and she wanted to know what the Board strategic plan to fix it. Also, she asked the board what's the plan to bring in more businesses in the town, what's the plan to support our youth? She noted that the town need change.
 - 2) James Goldberg** sent an email to read that noted his request for the town to consider using one or more of the vacant spaces as a Serenity Garden and Labyrinth. He informed the Board that the Serenity Garden and Labyrinth would consist of a combination of trees, shrubs, and both annual and perennial flowers. He informed the Board that the location would be a form of tranquility for citizens and visitors.
- V. Announcement**
 - 1) Coronavirus update-** Testing sites shared

- 2) Census update- NC is up at 58% and Princeville is at 40%. Town Manager shared that she would promote on social media and continue to strategically implement methods to increase.
- VI. **Adjustment to Agenda-** Adjust the agenda with the order of presentation, Town Manager's report: add Prince Court as letter h (moved to vote by Commissioner JoeRoam Myrick and seconded by Commissioner Alvin Jones, vote carried 4-0). Attorney Report: Add Audit as #2 (moved to vote by Commissioner Linda Joyner and seconded by Commissioner JoeRoam Myrick, vote carried 4-0). Under New Business: Add 4th Street as #6 (moved to vote by Commissioner Linda Joyner and seconded by JoeRoam Myrick, vote carried 4-0). Add Juneteenth as #7 (moved to vote by Commissioner Linda Joyner and seconded Commissioner William Johnson, vote carried 3-1)
- VII. **Presentations (Limited 5-10 minutes. Ask presenters to speak from podium) N/A**
- VIII. **Approval of the Agenda (Recommendation: Approve)-** Commissioner Linda Joyner moved to vote for approval, seconded by Commissioner JoeRoam Myrick. Vote carried 4-0
- A. **Consent Agenda**
- 1) June Budget Workshop, Regular Meeting and Executive Session meeting minutes. **(Recommendation: Approve)** -Commissioner JoeRoam Myrick moved to vote for approval, seconded by Commissioner Linda Joyner. Vote carried 4-0
- IX. **Department Reports (See Attachments)**
- 1) Senior Center- Mayor asked if the Town received the response about the Senior Center advertisement. Town Manager confirmed receipt and shared that the recommendation will be on a future agenda.
 - 2) Edgecombe County Sheriff Office- Mayor Bobbie Jones said that everything was looking good, but he had some concerns about shootings.
 - 3) Ameri-Corp Service Member- Mayor, Board, Town Manager are agreed on the great job of the service member.
 - 4) Edgecombe County- Town Manager shared a picture of an elevated house with the group and said it exemplified how the houses may look in Princeville who they conclude feasible to elevate. The house on the picture was in Tarboro, NC.
 - 5) Princeville Volunteer Fire Department- Mayor Bobbie Jones reminded everyone that the fire alarms and to check is free of charge. Commissioner Linda Joyner shared that the OIC staff are really enjoying working with the Princeville Volunteer fire department and she wanted to say thank you.
 - 6) Public Works- Mayor Bobbie Jones shared that they are doing a wonderful job. Commissioner JoeRoam Myrick informed Mr. Porter that it's a lot of flooding in front of Mr. Bridgers place of business. Also, Mr. Porter was informed about the beaver problem that is in the community and the leveling on the shoulder of Neville Street. Mr. Porter shared that they are addressing areas of concern. Town Manager reminded Commissioner Myrick that when the river rises to the magnitude that it did, everyone must keep in mind that the floodgates are going to close and the streets that traditionally flood, will.

- 7) Finance Reports (Expenditure) – Working on reconciliation from February to July so that the profits vs actual will be accurate.

X. Town Managers Report:

1) Recovery projects

- a. Town Hall- Town Manager shared that is was a delay for the windows to come in amid the COVID-19 but everything else is coming along good.
- b. Senior Center-Waiting on Burney and Burney contract to start the pre-bid construction meeting.
- c. Museum- SHPO has requested some modifications to the interior of the site that the team has reviewed and a response is underway.
- d. 53 Acres-Town Manager reported that a teleconference took place with the County and NC Commerce on what the next steps will look like with transition project to the Town. It was confirmed from the last Board meeting and during the call that the County will sustain oversight with the transition of the Public Works Department and Fire Department to the 53 acres. A meeting is set with the State to further discuss funding opportunities for infrastructure.
- e. Floodgates- Town Manager reported that a teleconference took place today with the State to discuss the next steps for the project and the timelines and that the proposed RFQ will be reviewed by the State for any necessary edit recommendations.
- f. Pioneer Court- Town Manager shared that the process of vetting the units is still underway and those who are interested in the property should submit letters by the end of the month to Winston Salem Housing Authority.
- g. Levee- Mayor Bobbie Jones shared that the citizens must mail back in the right to entry letters so that the process can keep moving.
- h. Prince Court- Town Manager shared that according to the owner, the properties are in the final stages with HUD. She also reminded him that the property needs lawn maintenance as soon as possible.
- i. Audit-Town Manager shared that according to Katherine Howell, a trial letter was submitted for review and approval. She was waiting to hear back from Ms. Edmondson. Town Manager shared that Ms. Howell vowed to report back weekly or every other week.

XI. Attorney Report

- 1) Closing Statutes (88 acres, 425 Mutual Blvd, 429 Mutual, 52 Center Street & 507 Beasley Street through Aurora Loan Services) – Attorney Dana Jones said that she is waiting to record, and it should be finalized this week. The fees can be filed and now belong to the Town of Princeville.
- 2) Festivals/Event: (application, ordinance amendment, fees, etc.). Attorney Jones shared that this matter needs to be addressed as soon as possible and until it is finalized, she will continue to monitor such matters. She shared that she sent the documents via email to everyone for review and consideration at the next board meeting.

- 3) Trademark: Attorney Dana Jones said that planning committee did an excellent job, so much so, that she was led to follow up with resources to brand the Town of Princeville in a way that protects future situations. Attorney Dana Jones shared that she would pursue professional services and follow up with the Board.

XII. Old Business

- 1) Senate Bill 363 SOW expansion (**Recommendation: approval**) to include a Community Economic Consultant oppose to the land management consultant previously approved. Commissioner Linda Joyner moved to vote for approval and Commissioner JoeRoam Myrick seconded. Vote carried 4-0.
- 2) Senate Bill 363 SOW expansion, one-time service (**Recommendation: approval**) in meeting the NC regulations for an updated land usage to include zoning and mapping via a 160D process. Commissioner Linda Joyner moved to vote for approval, Commissioner Alvin Jones, seconded. Vote carried 4-0.

XIII. New Business

- 1) Edgecombe County Sheriff amended contract (Recommendation: approval)
Commissioner JoeRoam Myrick said that the town is not in a position financially for the Sheriff Department to get a raise. Town Manager informed Commissioner JoeRoam Myrick that the funds were budgeted in a way that offers flexibility because the Board approved a start with lower days and hours. So, if the board wanted to reassess the hours/days, there was room to do so in the budget. She stated, "the flexibility was implemented just in case the Board wanted to scale up." Commissioner JoeRoam Myrick said that he needs to see the numbers and the cost that will reflect the budget. Commissioner Linda Joyner said that she did not see a problem with it if the funds are in the budget and that she is for it. Commissioner William Johnson said that \$25.00 is enough. Commissioner Alvin Jones said it was lower than what other counties is paying, and it is a reasonable request for an increase. Commissioner Alvin Jones moved to vote for approval of the increase and Commissioner Linda Joyner seconded. Commissioner JoeRoam Myrick and Commissioner William Johnson opposed, vote tied 2-2. The Mayor broke the tie in favor of the increase.
- 2) UNC/Rail care Health Partnership for COVID-19 testing- Town Manager shared that the partnership would offer testing to the citizens of Princeville. She will keep the Board posted. Commissioner Linda Joyner said that testing need to be done and it is important. There was a discussion amongst everyone about how the numbers were increasing, length of time for results and testing sites.
- 3) Resolution for fee increase with recycle/waste (**Recommendation: approval**). Town Manager shared that this matter was no longer needed after further assessment of the item. From an inquiry, she shared that the numbers were different than what had been documented in review with the County. Commissioner Linda Joyner moved to vote to remove from agenda and Commissioner William Johnson seconded. Vote carried 4-0
- 4) County tipping fee increase/Ordinance adjustment (**Recommendation: approval**)
Town Manager shared the County's notification of increase with tipping and defer to

Mr. Porter, who shared a recommendation that instead of the leaves being picked up October through December, for them to be picked up November through February to save money and meet the needs of the citizens for what might be the best months for leaves falling. Commissioner JoeRoam Myrick moved for approval, Commissioner Linda Joyner Vote carried 4-0.

- 5) Surplus (**Recommendation: approval**)-Mr. Porter shared that the new service vehicles should be arriving soon and that he had completed an assessment of items that can be surplus in the upcoming weeks. Commissioner JoeRoam Myrick said that the workers need to have some training on using the new equipment to sustain the usage of the equipment for long term. Mr. Porter confirmed that training would occur with all new equipment and that the guys are being held accountable to wellness equipment checks by using a log. Commissioner Linda Joyner moved for approval, Commissioner JoeRoam Myrick seconded. Vote carried 4-0.
- 6) 4th Street- Commissioner JoeRoam Myrick said that a tractor trailer has been parked in town and wants to know if its legal to be parked there. Town Manager said that she would do research. Mayor Bobbie Jones said contact the City of Rocky Mount, NC for information about the problems they had with tractor trailers being parked in a no parking zone and what did they do about it. Commissioner JoeRoam Myrick said that will be good and maybe the Town needs to follow suit.
- 7) Juneteenth- (**Recommendation: approval**) Mayor Bobbie Jones shared with the group that observing Juneteenth as a holiday would be good for the Town with the significance of Juneteenth. Commissioner Linda Joyner agreed and said that she would want to see work to be done to really observe Juneteenth the way that it should be observed. Commissioner Linda Joyner moved for approval; Commissioner William Johnson seconded. Commissioner JoeRoam Myrick opposed. Vote carried 3-1.

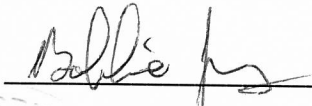
XIV. Executive Session: Town Manager shared that Commissioner Alvin Jones requested to table topic for executive session in his unforeseen absence. Commissioner Linda Joyner voted for approval, seconded by Commissioner William Johnson, vote carried 4-0.

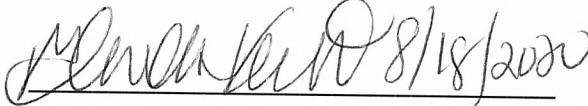
- N.C.G.S. 143-318.11 (a) (1) (6) To prevent the disclosure of information that is privilege or confidential pursuant to the law of this State or of United States, or not considered a public record within the meaning of the Chapter 132 of the General Statutes

1) Personnel

XV. Board Comments N/A

XVI. Adjournment- Meeting adjourned 9:00pm. Commissioner JoeRoam Myrick moved to adjourn, Commissioner Linda Joyner seconded. Vote carried 4-0.

 09/18/2020
Bobbie Jones, Mayor Date

 8/18/2020
Glenda Knight, Town Manager Date

