



# TOWN OF PRINCEVILLE

**Board of Commissioners Regular Meeting**

**February 18, 2019**

**7:00PM**

**3003 North Main Street, Tarboro, NC 27886**

## AGENDA

**I. Board of Commissioners Call to Order and Roll Call**

**\* PLEASE SILENCE ALL PHONES \***

**II. Invocation**

**III. Pledge of Allegiance**

**IV. Announcements:**

- **February 11-28<sup>th</sup>:** Portraits of Humanity Exhibit, Office of Intercultural Engagement EUC Suite 062
- **February 23<sup>rd</sup> :**134<sup>th</sup> Founders Day Celebration, February 23<sup>rd</sup>, 5pm-7pm at the Gateway to Heaven Church, 311 2<sup>nd</sup> Street, Princeville, NC.
- **March 30<sup>th</sup>:** Speaking Engagement - East Carolina University (*Mayor*)
- **September 9<sup>th</sup>-11<sup>th</sup>:** Black Communities Conference
- **2<sup>nd</sup> Thursday of Each Month:** Planning & Adjustment/Parks & Recreation Board Meeting @ 6pm in the Senior Center
- **3<sup>rd</sup> Monday of Each Month:** Board of Commissioners Monthly Meeting @ 7pm

**V. Presentations from Ward 4 Candidates**

**VI. Adjustments to the Agenda**

**VII. Public Comments:**

(Limit to 2 minutes) (Public should state name and address for public record)

**VIII. Public Hearing:**

A public hearing is called to order to receive citizen comments and questions for the purpose of discussing who will operate and maintain the cemetery located on Greenwood Boulevard. (*Attachment: Public Hearing*)

1. Public Hearing called to order.

2. Reading of public notice by Town Clerk.
3. Comments by Board of Commissioners and Town Manager Glenda Knight.
4. Call for public comment. (*Public should state name and address for public record.*)
5. Adjourn public hearing.
6. (*If necessary*) Consideration of approval of who will operate and maintain the cemetery located on Greenwood Boulevard.  
(*Recommended Action: Approve as presented, if necessary*)

**IX. Presentations:**

**1) North Carolina State Signage Project (10min):**

(*Recommended action: Authorization to move forward with project and with a clear understanding of community locations.*)

**X. Approval of the Agenda**

**A. Consent Agenda**

- 1) Minutes

**B. Department Reports**

- 2) Financial Report
- 3) Senior Center Report
- 4) Sheriff's Report
- 5) Fire Department Report
- 6) Public Works Report

**XI. Other Reports:**

1. Pioneer Court (*Mayor Jones*)

**XII. Town Managers Report:**

- 1) HMGP Update
- 2) 53 Acres
- 3) Town Hall, Museum and Senior Citizens buildings
- 4) Community Service Work Program Recipient Agency Agreement
- 5) Allocated funds
- 6) Utility Customer Count
- 7) Deeds for The United Methodist Project
- 8) Drainage with The Wooten Company

**XIII. Old Business:**

**7) Edgecombe Hurricane's Contract Renewal**

(*Recommended action: Table until further research is conducted with insurance funds.*)

**8) Selection of Mayor Pro Tem**

(*Recommended action: Appoint a member of the board as*

*Mayor Pro Tem or wait until vacancy is filled.)*

**9) Request for additional check signer**

*(Recommended action: Appoint a member of the board to be added to all checking accounts with authorization to sign checks.)*

**XIV. New Business: None**

**XV. Executive Session:**

➤ Personnel Issues: Pursuant to G.S. 143-318.11(a1) and (a6)

**XVI. Comments of the Board**

**XVII. Adjournment**



**TOWN OF PRINCEVILLE**  
**Board of Commissioners Regular Meeting Agenda**  
**March 18, 2019 7:00PM**  
**3003 North Main Street, Tarboro, NC 27886**

- I. Call to Order and Roll Call**
- II. Invocation**
- III. Pledge of Allegiance**
- IV. Adjustment and Approval of the Agenda**
- V. Public Comments: (Limited to 2 minutes)**
- VI. Presentations (Limited 5-10 minutes)**
  - 1) Mr. Andrew Fox: NC State Signage Project
  - 2) Ms. LeeCee Jones' update on Princeville's Traveling exhibit.
  - 3) Dr. Lisa Nelson: Major Taylor Cycling Club
- VII. Consent Agenda**
  - 1) Minutes – February 18, 2019 Regular Town Meeting
  - 2) Senior Center
  - 3) Edgecombe County Sheriff
  - 4) Princeville Volunteer Fire Department
  - 5) Public Works
- VIII. Town Manager's Report:**
  - 1) Hazard Mitigation Grant Program (HMGP) Update
  - 2) Status of environmental assessment firm selection for the 53 Acres of Land
  - 3) Town Hall, Museum and Senior Citizens building construction
  - 4) Downtown Strong Initiative
  - 5) North Carolina Department of Transportation's (NCDOT's) I-95/Future I-87 Rural Corridor, Resiliency, and Innovation Technology Project
- IX. New Business**
  - 1) Request for Auditing Service Contract for the Fiscal FY2013, FY2014, and FY2015 (Recommendation: To award auditing service contract to Nunn, Brashear, & Uzzell PA)

**X: Announcements**

**XI: Executive Session:**

- N.C.G.S. 143-318.11(a)(1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of United States, or not considered a public record within the meaning of the Chapter 132 of the General Statutes.
- N.C.G.S. 143-318.11 (a)(4) To discuss relating to the location or expansion of Industries agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations or to discuss matters relating to military installation closure or realignment.

**XII: Old Business**

(1) Mayor Pro Tem

(Recommendation: Vote for Mayor Pro Tem)

**XIII: Board Comments**

**XIV: Adjournment**



# TOWN OF PRINCEVILLE

**Board of Commissioners Regular Meeting**

**April 15, 2019**

**7:00PM**

**3003 North Main Street, Tarboro, NC 27886**

## AGENDA

- I. Board of Commissioners Call to Order and Roll Call**
- II. Invocation**
- III. Pledge of Allegiance**
- IV. Announcements:**
  - 1) April 27<sup>th</sup>: Princeville Planting Day, 9:00am at Town Hall.**
  - 2) May 4<sup>th</sup>: Fish & Chicken Plate Sale, 9:00am-3:00pm at Princeville Museum**
- V. Presentations: Naegelen Bruce, NC Department of Commerce**
- VI. Adjustments to the Agenda**
- VII. Public Comments**

(Limit to 2 minutes) Public should state name and address for public record
- VIII. Public Hearing**
- IX. Approval of the Agenda**
  - A. Consent Agenda**
    - 1) Minutes**
  - B. Department Reports**
    - 2) Senior Center Report**
    - 3) Sheriff's Report**
    - 4) Fire Department Report**
    - 5) Public Works Report**
    - 6) Finance Report**

**X. Town Managers Report:**

- 1) Hazard Migration Grant Funds (HMGP)
- 2) RFQ/Town Hall
- 3) Senator Bill: Funds to Restore Town of Princeville
- 4) Tourists Article Triangle Bike Works
- 5) Upper Coastal Plain Budget Information for FY 2019-2020
- 6) Thank you letter from NC DOT
- 7) Memorandum of Understanding: Down Town Strong Initiative

**XI. Old Business:**

- 1) Audit Results from 2012 (Nunn, Brashear, & Uzzell PA)

**XII. New Business:**

- 1) NC State Design Build Summer Studio Mobile Museum

**XIII. Executive Session:**

- 1) N.C.G.S. 143-318.11(a)(1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of United States, or not considered a public record within the meaning of the Chapter 132 of the General Statutes.

**XIV. Comments of the Board**

**XV. Adjournment**

The Town of



Princeville

**MAYOR AND COUNCIL MEMBERS**  
**BOBBIE JONES, MAYOR**  
**KENNETH SANDERS, MAYOR PRO TEM**  
**JOEROAM MYRICK, COMMISSIONER**  
**MILTON BULLOCK, COMMISSIONER**  
**LINDA JOYNER, COMMISSIONER**

**OFFICE OF THE TOWN MANAGER**  
**GLENDAL KNIGHT, TOWN MANAGER**  
**DANA G JONES, TOWN ATTORNEY**

**CHARTERED IN 1885**

**TOWN OF PRINCEVILLE**  
**Board of Commissioners Special Called Meeting**  
**April 23, 2019**  
**11:30AM & 2:30PM**  
**3003 North Main Street, Tarboro, NC 27886**

**AGENDA**

- I. Board of Commissioners Call to Order**
- II. Invocation**
- III. Pledge of Allegiance**
- IV. Adjustments to the Agenda** *(Only if all Board Members are present; absent Board Members shall be notified of amendments in writing and filed with the Clerk)*
- V. New Business**
  - 1. Buoyant Foundation: Amphibious Architecture**
- VI. Old Business**
  - 1. FEMA Updates**
- VII. General Concerns and Comments of the Board**
- VIII. Adjournment**





# TOWN OF PRINCEVILLE

## Board of Commissioners Regular Meeting Agenda

May 20, 2019 7:00PM  
3003 North Main Street, Tarboro, NC 27886

- Call to Order and Roll Call**
- II. Approval of the Agenda**
- III. Invocation**
- IV. Pledge of Allegiance**
- V. Public Comments: (Limited to 2 minutes)**
- VI. Presentations (Limited 5-10 minutes)**
  - 1) Professor Andy Fox: NC State University (Signage)
- VII. Consent Agenda**
  - 1) Minutes – April 15, 2019 Regular Town Meeting
  - 2) Princeville Senior Center
  - 3) Edgecombe County Sheriff
  - 4) Fire Department
  - 5) Public Works Department
- VIII. Town Managers Report**
  - 1) Town Hall Request for Proposals (RFP)
  - 2) 53 Acres Environmental Assessment
  - 3) Hazard Mitigation Grant Program (HMGP)
  - 4) NC State University Design Build Mobile Summer Museum
  - 5) Budget Proposal for FY 2019-2020 update
- IX. Old Business**
  - 1) Edgecombe Hurricane/Heritage Park
  - 2) Heritage Park Repairs
  - 3) Audit Status

**X. New Business**

- 1) Edgecombe County Sheriff Department (ECSD)
- 2) Resolution Authorizing Sale of Certain Personal Property
- 3) University of North Carolina-Greensboro project

**XI: Announcements**

**XII: Executive Session:**

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- N.C.G.S. 143-318.11 (a)(4) To discuss relating to the location or expansion of industries agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations or to discuss matters relating to military installation closure or realignment.

**XIII: Board Comments**

**XIV: Adjournment**



**TOWN OF PRINCEVILLE**  
**Board of Commissioners Regular Meeting Agenda**  
**June 17, 2019 6:00PM**  
**3003 North Main Street, Tarboro, NC 27886**

**I. Call to Order and Roll Call**

**II. Public Hearing G.S. 159-12 (b)**

- a. Anyone who wishes to be heard on the budget will be given an opportunity to speak.

**TOWN OF PRINCEVILLE**  
**Board of Commissioners Regular Meeting Agenda**  
**June 17, 2019 7:00PM**  
**3003 North Main Street, Tarboro, NC 27886**

**III. Call to Order and Roll Call**

**IV. Approval of the Agenda**

**V. Invocation**

**VI. Pledge of Allegiance**

**VII. Public Comments: (Limited to 2 minutes)**

**VIII. Presentations (Limited 5-10 minutes)**

- 1) Professor Andy Fox: NC State University (Signage & Summer Studio Museum)

- 2) Dr. Grace-McCaskey: East Carolina University (Department of Anthropology and Coastal Studies Institute)

**IX. Consent Agenda**

- 1) Minutes – May 20, 2019 Regular Town Meeting
- 2) Princeville Senior Center
- 3) Princeville Planning/Zoning/Rec/Parks
- 4) Edgecombe County Sheriff Department Report
- 5) Princeville Volunteer Fire Department
- 6) Public Works Department

**VIII. Town Manager Reports**

- 1) Town Hall selection recommendation for design-built rehabilitation
- 2) Town Hall Architectural and Construction Management Services RFQ
- 2) 53 Acres Environmental Assessment (S&ME)
- 3) Hazard Mitigation Grant Program (HMGP)
- 4) Floodgate Repairs (County)

**IX. Old Business**

- 1) Heritage Park Repairs
- 2) Audit Status

**X. New Business**

- 1) North Carolina Office of Recovery and Resiliency (NCORR)

**XI: Announcements**

**XII: Executive Session:**

- N.C.G.S. 143-318.11(a)(1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of United States, or not considered a public record within the meaning of the Chapter 132 of the General Statutes.
- N.C.G.S. 143-318.11 (a)(4) To discuss relating to the location or expansion of industries agreement on a tentative list of economic

development incentives that may be offered by the public body in negotiations or to discuss matters relating to military installation closure or realignment.

**XIII: Board Comments**

**XIV: Adjournment**

**TOWN OF PRINCEVILLE**  
**Board of Commissioners Regular Meeting Agenda**  
**July 15, 2019 7:00PM**  
**3003 North Main Street, Tarboro, NC 27886**

**I. Call to Order and Roll Call**

**II. Invocation**

**III. Pledge of Allegiance**

**IV. Public Comments:** (Limited to 2 minutes. Please state name and address)

**V. Announcement**

- July 27 10am-5pm: Saturday at Princeville Volunteer Fire Dept (PVFD)
- 2/5-2/19 at noon: Filing Period at Edgecombe County Board of Elections (BOC)

**VI. Adjustment to Agenda**

**VII. Presentations** (Limited 5-10 minutes)

- A) Krimson Acres: Investors desiring to share their vision
- B) Professor Andy Fox: NC State (~~Resolution~~ & Signage)
- C) Rescue Construction Solutions (RCS) with Town Hall

**VIII. Approval of the Agenda**

**A. Consent Agenda**

- 1) Minutes – “Still being processed”

**B. Department Reports**

- 2) Senior Center
- 3) Parks/Rec/Planning/Zoning
- 4) Edgecombe County Sheriff Office
- 5) Princeville Volunteer Fire Department
- 6) Public Works
- 7) Financial Report: Check Detail/ProfitvsActual

**IX. Town Managers Report:**

- A) Hazard Mitigation Grant Program (HMGP) feasibility Study timelines
- B) Heritage Park Renovation Progress
- C) BARRS Playground Equipment

- D) Off Duty Edgecombe County Sheriff Deputy
- E) NC State Design Built Summer Studio Mobile Museum
- F) Resolution

**X. Old Business**

- A) Audit 2013 (Nunn, Brashear & Uzzell, PA)

**XII: Executive Session:**

- N.C.G.S. 143-318.11(a)(1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of United States, or not considered a public record within the meaning of the Chapter 132 of the General Statutes.

**XIII: Board Comments**

**XIV: Adjournment**



# **TOWN OF PRINCEVILLE**

## **Board of Commissioners Regular Meeting Agenda**

**August 19, 2019 7:00PM**  
**3003 North Main Street, Tarboro, NC 27886**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Public Comments: (Limited to 2 minutes)**
- IV. Announcements:**
  - a) Mobile Museum arrival celebration
  - b) Pre-Kindergarten and Kindergarten Registration
  - c) 2019 Candidates Forum (Tarboro)
- V. Presentations (Limited 5-10 minutes)**
- VI. Consent Agenda**
  - a) Minutes – May 20, Executive Session, June 17, June 27 Special Call Meeting, July 15, & August 5, 2019 Special Call Meeting
  - b) Princeville Senior Center
  - c) Princeville Planning/Zoning/Rec/Parks
  - d) Edgecombe County Sheriff Office Report
  - e) Princeville Volunteer Fire Department
  - f) Expense Detail & Profit vs Actual Report
  - g) Public Works Department
- VII. Town Manager Reports**
  - a) Playground Equipment (BARRS)
  - b) Museum, Senior Center, Architectural and Construction Management Services, Request for Qualifications (RFQ-Oakley Collier)



- c) 53 Acres Environmental Assessment (S&ME) planning meeting
- d) Hazard Mitigation Grant Program (HMGP)
- e) Turner Prince Job Training Initiative
- f) Fire Department Contract
- g) Law Enforcement Agreement
- h) Signage (NC State)

**X: Executive Session:**

- N.C.G.S. 143-318.11(a)(1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of United States, or not considered a public record within the meaning of the Chapter 132 of the General Statutes.

A. Personnel

**XI: Board Comments**

**XII: Adjournment**



**TOWN OF PRINCEVILLE**  
**Board of Commissioners Regular Meeting Agenda**  
**September 16, 2019 7:00PM**  
**3003 North Main Street, Tarboro, NC 27886**

- I. Call to Order and Roll Call**
- II. Approval of the Agenda**
- III. Invocation**
- IV. Pledge of Allegiance**
- V. Public Comments: (Limited to 2 minutes)**
- VI. Announcements**
  - a) BeeKeeper Conference in Whitakers, NC Saturday 9/21 10am-4pm (See Flyer)
  - b) 2019 Candidates Forum 9/24 @ Carmon's Auditorium Tarboro, NC
  - c) Task Force Meeting 9/26 10:00am @ Princeville Temporary Town Hall
- VII. Presentations (Limited 5-10 minutes)**
  - ~~a)~~ Mayor: Birthday Recognition and singing of Birthday Song for 2x Mayor: Mr. Ed Bridger's
  - ~~b)~~ Linda Worsley: Princeville Christmas Parade Update
  - ~~c)~~ Ms. LaShanya Richardson: Edgecombe Disaster Recovery Director (mitigation/recovery)
  - ~~d)~~ Bruce Naegelen: NC Commerce (Downtown Strong Initiative)
  - ~~e)~~ Sam Watts: S&ME (53 Acres Future Land Usage Planning)
- VIII. Consent Agenda**
  - ~~a)~~ Minutes – August 2019 Regular Town Meeting & Special Call Meeting
  - ~~b)~~ Princeville Senior Center Report

- c) Edgecombe County Sheriff Office Report
- d) Princeville Volunteer Fire Department
- e) Financial Report (Expenditure/Profit vs Actual)
- f) Princeville Public Works Report

**IX. Town Manager Reports**

- ~~a) Garbage Disposal Fee Increase Proposal and Resolution~~
- b) Signage Agreement

**X. Old Business**

- a) Rescue Construction Solution Final Contract (RCS)
- b) Fire Department updated annual contract
- c) Edgecombe Sheriff Office Contract for off duty deputy
- d) Deed to two County properties along the River, parcels 4738-52-1757 & 4738-52-1589.

**X1. New Business (N/A)**

**XI: Executive Session (Not as of 9/11/2019):**

- N.C.G.S. 143-318.11(a)(1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of United States, or not considered a public record within the meaning of the Chapter 132 of the General Statutes.
- N.C.G.S. 143-318.11 (a)(4) To discuss relating to the location or expansion of industries agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations or to discuss matters relating to military installation closure or realignment.

**XIII: Board Comments**

**XIV: Adjourn**



**TOWN OF PRINCEVILLE**  
**Board of Commissioners Regular Meeting Agenda**  
**October 21, 2019 7:00PM**  
**3003 North Main Street, Tarboro, NC 27886**

**I. Call to Order and Roll Call**

**II. Approval of the Agenda**

**III. Invocation**

**IV. Pledge of Allegiance**

**V. Public Comments: (Limited to 2 minutes)**

**a) Ms. Keli Dew (See Letter and Ordinance in which Ms. Dew was provided)**

**VI. Announcements**

**a) See Felicia Cofield for a Resilience and Stress survey. A gift card will be provided for all participants.**

**b) Parade (12/7/2019) Applications due by November 29, 2019.**

**c) Early Voting Oct 16-Nov1. Election Day: Nov 5 (Flyer).**

**d) Turner Prince Job Initiative advertisement.**

**e) NC Museum of History unveils newest exhibit January 25<sup>th</sup> (See Flyer).**

**f) Birthdays: Commissioner JoeRoam Myrick 10/18 & Staff Keon Higgs 10/18.**

**g) New Staff: Ms. Natasha Barrett-Clerk/Adm Asst II & Ms. Gina Lewis-Financial Director.**

**h) Task Force Meeting 10/24/19 10:00am @ Princeville Temporary Town Hall.**

**VII. Presentations (Limited 5-10 minutes)**

**a) Bruce Naegelen: NC Commerce (Downtown Strong Initiative)**

**VIII. Consent Agenda**

**a) Minutes – September 2019 Regular Town Meeting & Executive Session**

**b) Princeville Senior Center Report**

**c) Edgecombe County Sheriff Office Report**

- d) Edgecombe County Disaster Recovery Report
- e) Princeville Volunteer Fire Department
- f) Financial Report (Expenditure/Profit vs Actual)
- g) Princeville Public Works Report

**IX. Town Manager Reports**

- a) Signage Update
- b) 53 Acres Annexation
- c) General Assembly of North Carolina Section 2019 (Page 2, 2L)
- d) Senior Citizen Guidelines

**X. Old Business**

**XI. New Business**

- a) Garbage Bin Resolution

**XI: Executive Session:**

- N.C.G.S. 143-318.11(a)(1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of United States, or not considered a public record within the meaning of the Chapter 132 of the General Statutes.
  - A. Personnel Matter
- N.C.G.S. 143-318.11 (a)(4) To discuss relating to the location or expansion of industries agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations or to discuss matters relating to military installation closure or realignment.
  - A. Land Usage
  - B. CDBG-Mitigation Program
  - C. Town Hall

**XIII: Board Comments**

**XIV: Adjourn**