

Town of Princeville

**MAYOR AND COUNCIL
MEMBERS**

Bobbie Jones, Mayor
Linda Joyner, Mayor ProTem
JoeRoam Myrick, Commissioner
Milton Bullock, Commissioner
Pamela Ransome, Commissioner



**OFFICE OF THE TOWN
MANAGER**

Daniel B. Gerald, MPA,
Town Manager
Tabatha Powell, Town Clerk
Gina Cain, Town Attorney

CHARTERED IN 1885

**Town of Princeville Request for Proposals
Drainage Ditches/Stormwater Mapping
Town of Princeville, North Carolina**

A. Statement of Purpose:

The Town of Princeville, the oldest Town chartered by African Americans, is seeking paving proposals from qualified contractors to address paving needs in the Town of Princeville.

B. Background Information:

At the close of the Civil War, former slaves seeking protection and freedom left the plantations for Union troop encampments. Following the departure of Union soldiers, many of the now-freed slaves remained behind and settled in an area named Freedom Hill. Freedom Hill was incorporated in 1885 in Edgecombe County. The name was changed to Princeville in honor of Turner Prince, an African-American man who had been involved in building many of the community's homes

C. Tasks to be Accomplished:

The Town of Princeville is requesting all its drainage ditches be studied and Mapped. This work is to be performed by a NC Licensed Engineer. Based on the results of the feasibility report will be created to evaluate various options for diversion of stormwater from the Town of Princeville to the Tar River. Additionally, the drainage system shall map both baseflow and stormwater runoff.

D. Contract Details

- Period of Performance – The project will not go beyond October 30th, 2017.
- Payment, Incentives, and Penalties – Payment will be made at the end of a properly satisfied and completed project. No payment will be made before the project start date.
- Contractual Terms and Conditions – These terms are added during the negotiations of the contract between the Town and the selected firm.

E. How to Submit a Proposal

Please submit the following no later than July 24th 12 noon, Attention to Daniel B. Gerald, Town Manager, The Town of Princeville, PO Box 1527 Tarboro NC 27886, Princeville North Carolina, and e-mail to dgerald@townofprinceville.com. Electronic versions welcome.

- 1. A technical approach, which describes how you will carry out the tasks outlined above.*
- 2. A firm estimate of the fees to be charged and an estimate of expenses that would be incurred.*
- 3. Names, phone numbers, and email addresses of individuals at three nonprofit organizations who have been your clients during the last eighteen months and whom we can contact as references.*

We will hold interviews with finalists during the week of July 31st, 2017. If you have questions, please email them to dgerald@townofprinceville.com.