



TOWN OF PRINCEVILLE

**Board of Commissioners Regular Meeting
March 23, 2015
7:00 PM
Princeville Town Hall**

Agenda

- I. Board of Commissioners Call to Order – Mayor Bobbie Jones**
- II. Invocation**
- III. Pledge of Allegiance**
- IV. Announcements**
 - a. Princeville Volunteer Fire Department Board of Directors Meeting –Thursday, April 16, 2015, Princeville Town Hall, 7:00 PM
 - b. Princeville Planning Board Meeting – Thursday, April 9, 2015, Princeville Town Hall, 6:00 PM
 - c. Next Board of Commissioners Meeting – Monday, April 27, 2015, Princeville Town Hall, 7:00 PM
 - d. Kenan Institute Research Update – March 25, 2015, Princeville Museum and Welcome Center, 5:30 PM
- V. Public Comments** (This agenda item is included to allow input to the Town Board of Commissioners from any citizen who wishes to address the Board without requesting to be on the agenda. Those who wish to address the Town Board are required to provide their name, address, and topic to be addressed. The Board will only listen and not respond, but may decide to place a topic on a future agenda. A speaker will be allowed no more than 2 minutes to speak, with a total Public Comment period of 15 minutes.)
- VI. Adjustments to Agenda**

VII. Consent Agenda (The Consent Agenda is the first order of business. Items listed are believed to be non-controversial and are administrative in nature. There will be no separate discussion of the items unless a Commissioner or citizen requests and is granted permission to speak. The item(s) then will be removed from the Consent Agenda and considered individually. Otherwise, all items will be enacted by one motion.)

a. Minutes of Regular Meeting – February 23, 2015 (**Attachment A**)

VIII. Old Business

a. Rezoning Recommendation (**Attachment B**)

IX. Public Hearing

a. Flood Damage Prevention Ordinance (**Attachment C**)

X. New Business

a. Planning Board Member Appointment (**Attachment D**)

b. Elected Officials Training (**Attachment E**)

XI. Town Manager's Report (Attachment F)

XII. Town Attorney Report

XIII. Law Enforcement Report

XIV. Princeville Volunteer Fire Department Report

XV. Senior Center Report

XVI. General Concerns and Comments of the Board

XVII. Adjournment

Attachment A

Subject: Minutes of Previous Board Meetings

Action Requested: Review minutes of previous meetings, amend if necessary, and approve. These minutes were delivered to the Board in advance of the meeting.

Attachments: Minutes of the February 23, 2015 Regular Meeting

Submitted By: Calvin Adkins, Interim Town Clerk

Attachment B

Subject: Rezoning

Action Requested: Review and act as necessary

Attachments: None

Submitted By: Byron Ellis, Town Manager

Introduction and Background:

In October 2014, the Planning and Zoning Board recommended that two sections of land within the Princeville town limits be rezoned as follows: **1)** A triangle-shaped section along Greenwood Ave. with the approximate coordinates of 35.89074, -77.51047 to 35.88928, -77.51072 to 35.88855, -77.50561 that is now zoned 'R-2'. This section would be rezoned to 'R-1'. **2)** A parcel owned by Three Evans Inc. which is known as Forest Haven Mobile Home Park (PIN 4737-79-6080) that is now zoned 'R-1'. This section would be rezoned to 'R-2'.

A properly advertised public hearing was held on October 27, 2014 during the regular meeting of the Princeville Board of Commissioners and all affected property owners of record were notified of the potential changes in zoning classification by first class mail. The Board of Commissioners tabled the recommendation during the November 2014 regular Board meeting. On March 12, 2015, the Planning Board voted to ask the Board of Commissioners to reconsider the recommendation.

Recommendation:

At the Board's discretion, the recommendations by the Planning and Zoning Board can be adopted and zoning classifications of the two sections can be amended as-presented.

Attachment C

Subject: Flood Damage Prevention Ordinance

Action Requested: Review and act as necessary

Attachments: Sample Flood Damage Prevention Ordinance

Submitted By: Byron Ellis, Town Manager

Introduction and Background: In order to continue participating in the National Flood Insurance Program, the Town must adopt a new flood damage prevention ordinance and must adopt new flood maps. Prior to adoption, the Town must hold a properly advertised public hearing. The public hearing was advertised on March 11 and 18, 2015 in the Edgecombe Tribune and a copy of the ordinance and maps has been available for view at the Town Hall. In the past, Princeville has had an agreement with Edgecombe County whereby the County enforces flood prevention measures in the Town of Princeville. This agreement will continue with Princeville adopting Edgecombe County's ordinance and maps (the ordinance will be identical to the one presented during Princeville's public hearing).

Attachment D

Subject: Planning Board Appointment

Action Requested: Review and act as necessary

Attachments: None

Submitted By: Byron Ellis, Town Manager

Introduction and Background: The Princeville Planning Board has recommended that Mildred Wilkins be appointed to replace Emma Davis on the Board as an in-town representative.

Recommendation: Appoint Mildred Wilkins to replace Emma Davis on the Princeville Planning Board.

Attachment E

Subject: Elected Officials Training

Action Requested: Review and act as necessary

Attachments: Course Description

Submitted By: Byron Ellis, Town Manager

Introduction and Background: Two Board members have expressed an interest in attending the 'Evaluating Manager and Board Performance' course at the School of Government. Scholarships are available and the applications have been provided to the officials. If the scholarships are not granted, the course fee is \$175 for each participant.

Recommendation: Approve the expenditure of \$350 for two Board members to attend the course on April 9, 2015.

Attachment F

Subject: Town Manager's Report

Action Requested: Please Review

Attachments: Town Manager's Notes
Other Information and Correspondence
Financial Reports (If Available)

Submitted By: Byron Ellis, Town Manager

Recommendation: Review and act as necessary