



TOWN OF PRINCEVILLE

Board of Commissioners

Regular Meeting

June 22, 2015

7 p.m.

Princeville Town Hall

Agenda

- I. **Board of Commissioners Call to Order – Mayor Bobbie Jones**
- II. **Invocation**
- III. **Pledge of Allegiance**
- IV. **Announcements**
 - a. Princeville Volunteer Fire Department Board of Directors Meeting – Thursday, July 16, 2015, Princeville Town Hall, 7:00 PM
 - b. Princeville Planning Board Meeting – Thursday, July 9, 2015, Princeville Town Hall, 6:00 PM
 - c. Next Board of Commissioners Meeting – Monday, July 27, 2015, Princeville Town Hall, 7:00 PM
 - d. Filing period for the upcoming municipal election: 8 a.m. July 6, 2015 to noon July 17, 2015 at the Edgecombe County Board of Elections
 - e. New T-Shirts are available for purchase at the museum

- V. **Public Comments** (This agenda item is included to allow input to the Town Board of Commissioners from any citizen who wishes to address the Board without requesting to be on the agenda. Those who wish to address the Town Board are required to provide their name, address, and topic to be addressed. The Board will only listen and not respond, but may decide to place a topic on a future agenda. A

speaker will be allowed no more than two minutes to speak, with a total Public Comment period of 15 minutes.)

VI. Adjustments to Agenda

- VII. Consent Agenda (The Consent Agenda is the first order of business. Items listed are believed to be non-controversial and are administrative in nature. There will be no separate discussion of the items unless a Commissioner or citizen requests and is granted permission to speak. The item(s) then will be removed from the Consent Agenda and considered individually. Otherwise, all items will be enacted by one motion.)**

- a. Minutes of Regular Meeting – May 25, 2015 **(Attachment A)**

VIII. Old Business – Surplus Property (Attachment B)

IX. Public Hearing – Princeville 2015-16 Budget Proposal

X. Presentations

- a. Edgecombe County Sheriff James Knight
b. Juan Logan—Freedom Hill Monument Concept **(Attachment C)**

XI. New Business

- A. Solid Waste Policy **(Attachment D)**
B. Princeville Founder’s Day Festival **(Attachment E)**
C. Hazard Mitigation Plan **(Attachment F)**
D. General Concerns and Comments of the Board
E. Adjournment

Attachment A

Subject: Minutes of Previous Board Meetings

Action Requested: Review minutes of previous meetings, amend if necessary, and approve. These minutes were delivered to the Board in advance of the meeting.

Attachments: Minutes of the May 25, 2015 Regular Board Meeting

Submitted By: Calvin Adkins, Town Clerk

MINUTES
REGULAR BOARD MEETING
TOWN OF PRINCEVILLE
TOWN HALL CONFERENCE ROOM
May 25, 2015

Board Members Present: Mayor Bobbie D. Jones; Mayor Pro Tem Ann B. Howell;
Commissioner Gwendolyn Knight; Commissioner JoeRoam Myrick;
Commissioner Pamela Ransome

Town Staff Present: Town Manager Byron Ellis
Town Clerk Calvin Adkins

- I. Mayor Jones called the meeting to order at 7 p.m.
- II. Invocation was rendered by Former Commissioner Calvin Sherrod
- III. Board and audience recited the Pledge of Allegiance
- IV. Announcements read by Mayor Bobbie Jones
- V. **Public Comments:**
James “Ed” Bridgers : Concerned about speeding on Otis Avenue. He asked the town to place stop signs and speed limit signs along the highway.
Linda Worsley: Said the citizens do not feel safe since Edgecombe County took over the law enforcement duties. She asked the board to consider bringing the police department back with the 2015-2016 budget.
- VI. **Adjustments to Agenda:** Mayor Jones asked to add the discussion on the Drum Major Academy to the agenda. The issue failed due to a lack of a motion. Commissioner Gwendolyn Knight made a motion to add discussions on the facility at Heritage Park to the agenda; seconded by Commissioner Ann Howell; motion passed (4-0)
- VII. **Consent Agenda:** Commissioner Howell made the motion to accept the consent agenda; Commissioner Knight second; motion passed (4-0)
- VIII. **Public Hearing Zoning Map Amendment:** Motion made to open a public hearing to discuss changing parcels 474825703000, 47825807800, 478244882400, 474835012200 and 4748351260000 located on U.S. Highway 258 North in the town’s extra-territorial jurisdiction, from R-1 to Commercial. Commissioner Howell made the motion; Commissioner Pamela Ransome second; (passed 4-0)

Commissioner Knight made a motion to close the Public Hearing; Commissioner Ransome second; motion passed (4-0).

IX. Zoning Map Amendment Motion made to amend zoning map to change parcels 474825703000, 47825807800, 478244882400, 474835012200 and 4748351260000 located on U.S. Highway 258 North from R-1 to Commercial. Commissioner Knight made the motion; Commissioner Howell second; motion passed (4-0).

X. Zoning Map and Table of Permitted Uses Amendments The planning board recommended adding doublewide manufactured homes as an allowable use in zoning districts R-1. Issue failed to render a motion. Commissioner JoeRoam Myrick asked to table the issue. Commissioner Brown agreed.

XI. Disposition of Surplus Property The town owns an old Baldwin Organ and an old refrigerator. Neither appear to be operable and are of no value to the town. Motion was made to dispose of the refrigerator. Commissioner Howell made the motion; Commissioner Myrick second; motion passed (4-0). Commissioner Howell asked the town to keep the Baldwin Organ until the donor is contacted.

XII. Town Manager Report

Report available in Minute Book 2014-2015, Manager Reports –April 2015

Mayor Jones said Princeville joining the HBTS Alliance will assist the town with economic development opportunities and historic tourism. He suggested that Princeville sponsor an event and invite the members of the alliance to town.

XIII. Adjustment Agenda Item; Heritage Park Building Commissioner Knight said the building is in dilapidated conditions and could lead to liability issues. She said the town should discontinue renting the building until it is repaired. Commissioner Howell made the motion; Commissioner Knight second; motion passed (4-0)

XIV. Town Attorney Report:

❖ No Report

XV. Law Enforcement Report:

❖ No Report

XVI. Princeville Volunteer Fire Department Report:

❖ Report Submitted by Chief

XVII. Senior Center Report:

❖ Reported and commented on monthly activities.

XVIII. General Concerns of the Board:

Commissioner Knight: “We can’t seem to get Sheriff Knight to a meeting. I feel like for \$200,000 we should be getting more than what we are getting. I’m very disappointed with the services we are getting from the county.”

Commissioner Howell: “This board is on the same page

Commissioner Ransome: “I’m looking forward to getting the Police Department back.”

Commissioner Myrick: Said they hear the questions and concerns of the citizens. “We look forward to try to make some of those things happen.

Mayor Jones: No Comment.

XIX. Adjournment:

Motion presented to adjourn meeting by Commissioner Howell; seconded by Commissioner Knight; approved by 4-0 vote

Meeting Adjourned at 7:50 p.m.

X

Bobbie D. Jones
Mayor

X

Calvin Adkins
Town Clerk

Attachment B

Subject: Disposition of Surplus Property

Action Requested: Review and act as necessary

Attachments: Surplus Property Resolution

Submitted By: Byron Ellis, Town Manager

Introduction and Background:

The Town owns an old Baldwin Organ that appears to be inoperable and is of no value to the Town. The Town has contacted the person who donated the organ and they have asked the Town to dispose of the unit as it sees fit.

Recommendation:

Adopt the Resolution authorizing the Disposition of Certain Personal Property as presented.

Resolution Authorizing the Sale of Certain Personal Property

WHEREAS, the Town of Princeville owns certain items of personal property that have become surplus for its current needs and have no value; and

WHEREAS, North Carolina General Statute §160A-266 permits the Town to sell such property via public sale, upon authorization by the town's Board of Commissioners at a regular meeting; and

WHEREAS, the Board of Commissioners of the Town desires to dispose of certain surplus property of the Town; and

WHEREAS, the Board of Commissioners of the Town is convened in a regular meeting;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town that: 1. The Board of Commissioners authorizes the Town Manager to dispose of the following items of surplus personal property:

One Baldwin Organ

2. The Board of Commissioners authorizes the Town Manager to dispose of the subject property at his or her discretion via donation, private sale or any other means.

Adopted this 22th day of June, 2015.

Mayor

ATTEST:

Town Clerk

Approved as to Form:

Town Attorney

Attachment C

Subject: Proposed Freedom Hill Monument

Action Requested: Review and act as necessary.

Attachments: None

Submitted By: Calvin Adkins

Introduction and Background:

Mr. Juan Logan, of Belmont, N.C., has expressed an interest in designing a monument on the historic Freedom Hill site. Mr. Logan is a world renowned artist whose work is displayed in several museums including the Smithsonian National Museum of African American Culture. Mr. Logan is also a sculptor.

Attachment D

Subject: Solid Waste Disposal Policy

Action Requested: Review and act as necessary

Attachments: Proposed Solid Waste Policy

Submitted By: Byron Ellis, Town Manager

Introduction and Background:

Waste Industries currently provides the following solid waste services to the Town of Princeville: 1) weekly household garbage pickup; 2) biweekly yard waste pickup; 3) seasonal bagged leaf pickup; 4) bulk item pickup as-needed. This service currently costs \$18.64/month per household X 700 households = \$156,576 annually.

Waste Industries is proposing the following changes to the service: 1) eliminate the yard waste portion; 2) add monthly curbside rollout recycling. The price would drop to \$15.33/month per household X 700 households = \$128,772 annually. The Town would now be responsible for yard waste collection and disposal. It is being suggested that the Town purchase a chipper/ mulcher to process collected limbs and that the mulch be used for Town landscaping projects and/or given to Town residents for their personal use. The plan will require additional public works hours—these hours have been included in the proposed 2015-16 budget. The proposed monthly solid waste disposal fee per household is \$20/month X 700 households = \$168,000 annual revenue.

Recommendation:

Adopt the proposed solid waste policy as-presented effective July 1, 2015.

Town of Princeville

Solid Waste Policy

Effective July 1, 2015

Monthly Fee per Household: \$20 (includes one household garbage roll-out container and one roll-out recycle bin, if requested). Fee is subject to review or amendment by the Princeville Board of Commissioners.

Regular Household Garbage: Normal pickup day is every Wednesday. Only one container is allowed per household. Additional containers are available for \$20/month each.

Monthly Recycling: Princeville will begin a curbside recycling program on July 1, 2015. Roll-out recycling containers are provided upon request. Collection schedule TBD.

Limbs and Shrubs: The Town collects limbs and shrub cuttings as-needed or requested. Individual limbs and cuttings must be no larger than 4" in diameter and no longer than 6'. The cuttings must be placed neatly at the curbside (not in the roadway or blocking the sidewalk) with all limbs in the same direction. Logs, tree trunks and any cuttings larger than allowed must be disposed of by the property owner or occupant. Any cuttings not generated by the owner/occupant or those generated by a professional lawn service or tree service will not be collected by the Town.

Leaves: Bagged leaves will be collected by the Town during the months of October, November and December only. Grass clippings will not be collected by the Town. Other than October, November and December, leaves must be disposed of by the property owner or occupant. The Town suggests that grass clippings and leaves be used as mulch or be composted.

Bulk Pickup: Waste Industries will continue to collect bulk solid waste on an as-needed basis.

Adopted by Board Action, June 22, 2015

Attachment E

Subject: Princeville Founder's Day Festival
"A Celebration of Food, Music & Culture"

Action Requested: Review and Act as necessary

Attachments: None

Submitted By: Calvin Adkins

Introduction and Background:

One of the recommendations from the Kenan Institute's research, and an idea that has been considered in the past, is some sort of festival or event to celebrate Princeville's history and culture and to bring tourists and tourist dollars to the Town. The proposed event is in the very early conceptual stage, but it is being suggested that an event be planned for next April which will, hopefully, become a signature annual event for the Town. The April timeframe was selected to coincide with the actual founding of the settlement at the end of the Civil War and because the weather in April is conducive to an outdoor event. Most every festival or event has something to do with food, music, arts or culture and this event would need to contain some or all of these elements.

Since budget is always a major consideration, we feel that every attempt should be made to limit the Town's exposure by recruiting corporate sponsorships and by charging vendor and entrance fees. If the Town wishes to move forward with the concept, the planning and organization needs to begin immediately.

Recommendation:

Authorize the Town staff to move forward with the planning of a 'Founder's Day' event for April, 2016.

Attachment F

Subject: Hazard Mitigation Plan

Action Requested: Review and act as necessary

Attachments: Nash-Edgecombe-Wilson Hazard Mitigation Plan

Submitted By: Byron Ellis, Town Manager

Introduction and Background:

In order to be eligible for federal and state assistance in the event of a natural disaster, Princeville must adopt the Nash-Edgecombe-Wilson Hazard Mitigation Plan.

Recommendation:

Adopt the Nash-Edgecombe-Wilson Hazard Mitigation Plan as-presented.