

MAYOR AND COUNCIL MEMBERS

Bobbie Jones, Mayor
Linda Joyner, Mayor Pro Tem
JoeRoam Myrick, Commissioner
Milton Bullock, Commissioner
Pamela Ransome, Commissioner

Town of Princeville



CHARTERED IN 1885

OFFICE OF THE TOWN MANAGER

Daniel B. Gerald, MPA, Town Manager
Lakisha Archer, Town Clerk
William Saloman Jr, Town Attorney

**May 23, 2016
7:00 PM
Princeville Town Hall
Agenda**

- I. Board of Commissioners Call to Order**
- II. Invocation**
- III. Pledge of Allegiance**
- IV. Announcements**
 - a. **June 27, 2016:** Board of Commissioners meeting, 7 p.m. at Town Hall.
 - b. **May 30, 2016:** Town Hall closed for Memorial Day
- V. Public Comments** (This agenda item is included to allow input to the Town Board of Commissioners from any citizen who wishes to address the Board without requesting to be on the agenda. Those who wish to address the Town Board are required to provide their name, address, and topic to be addressed. The Board will only listen and not respond, but may decide to place a topic on a future agenda. A speaker will be allowed no more than two minutes to speak, with a total Public Comment period of 15 minutes.)
- VI. Additions or Deletions to the agenda**

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- VI. Additions or Deletions to the agenda**

- VII. Consent Agenda** (The Consent Agenda is the first order of business. Items listed are believed to be non-controversial and are administrative in nature. There will be no separate discussion of the items unless a Commissioner or citizen requests and is granted permission to speak. The item(s) then will be removed from the Consent Agenda and considered individually. Otherwise, all items will be enacted by one motion.)
- a. Minutes of Regular Meeting – April 25, 2016 (**Attachment A**)
- VIII. Public Hearing:** Town of Princeville Code of Ordinances (**Attachment B**)
- IX. New Business**
- A. Adopt New Code of Ordinances (**Attachment C**)
- B. RFQ – Bids for Street Paving Proposals (**Attachment D**)
- C. Budget Amendment #13 (**Attachment E**)
- D. Budget Amendment #14 (**Attachment F**)
- E. Schedule Budget Public Hearing
- X. Town Manager’s Report (N/A)**
- XI. Town Attorney Report**
- XII. Law Enforcement Report**
- XIII. Princeville Volunteer Fire Department Report**
- XIV. Senior Center Report**
- XV. Closed Session: NONE**
- XVI. General Concerns of the Board**
- XVII. Adjournment**

Attachment A

Subject: Minutes of Previous Board Meeting

Action Requested: Review minutes of previous meeting, amend if necessary, and approve. These minutes were delivered to the Board in advance of the meeting.

Attachments: Minutes of the April 25, 2016 Regular Meeting

Submitted By: Lakisha Archer, Town Clerk

Attachment B

Subject: **Public Hearing:** Town of Princeville Code of Ordinances

Submitted By: Daniel Gerald, Town Manager

Introduction and Background: The board agreed during the town's April 24, 2016 meeting to table the Public Hearing to allow citizens to review the Code of Ordinances. Town has met the public notice requirement to schedule a Public Hearing May 23, 2016.

Recommendation: Open a Public Hearing to discuss the Town of Princeville Code of Ordinances.

Attachment C

Subject: Town of Princeville Code of Ordinances

Action Requested: Review and act as necessary

Attachments: Resolution Adopting the Code of Ordinances

Submitted By: Daniel Gerald, Town Manager

Introduction and Background: American Legal Publishing, through a contract with the NC League of Municipalities, has completed the codification and updating of the Town's code of ordinances. The completed ordinances have been returned to the Town and are ready for distribution and use following a properly advertised public hearing and the adoption of a resolution by the Town Board. The public hearing is being held to allow time for public comments or questions regarding the new code of ordinances.

Recommendation: Adopt the amended code of ordinances as presented.

Attachment D

Subject: RFQ Bid Proposals for Street Paving

Action Requested: Review and act as necessary

Attachments: RFQ Bid Proposals from two Vendors

Submitted by: Daniel Gerald, Town Manager

Introduction and Background: Walston Street is one of the heaviest traveled roads in town and it is in dire need of repair. At least two citizens have reportedly hit potholes and damaged their vehicles. Town Staff is requesting paving Walston Street with asphalt from Tyson Street to Beasley Street. Two vendors have placed bids on the job.

Recommendation: Choose a vendor from the bids received to pave Walston Street.

Attachment E

Subject: Budget Amendment #13

Action Requested: Review and act as necessary

Attachments: Budget Amendment #13

Submitted By: Daniel Gerald, Town Manager

Introduction and Background: This budget amendment is necessary to fund the equipment line item within the Public Works Department.

Recommendation: Approve Budget Amendment #13 to the 2015-16 FY budget as presented.

Attachment F

Subject: Budget Amendment #14

Action Requested: Review and act as necessary

Attachments: Budget Amendment #14

Submitted By: Daniel Gerald, Town Manager

Introduction and Background: This budget amendment is necessary to fund Contract Garbage/Recycling line item.

Recommendation: Approve Budget Amendment #14 to the 2015-16 FY budget as presented.