

**MAYOR AND COUNCIL MEMBERS**

Bobbie Jones, Mayor  
Linda Joyner, Mayor Pro Tem  
JoeRoam Myrick, Commissioner  
Milton Bullock, Commissioner  
Pamela Ransome, Commissioner

# Town of Princeville



CHARTERED IN 1885

**OFFICE OF THE TOWN MANAGER**

Daniel B. Gerald, MPA, Town Manager  
Lakisha Archer, Town Clerk  
William Solomon Jr, Town Attorney

**June 27, 2016  
7:00 PM  
Princeville Town Hall**

## Agenda

- I. Board of Commissioners Call to Order**
- II. Invocation**
- III. Pledge of Allegiance**
- IV. Announcements**
  - a. **July 25, 2016:** Board of Commissioners meeting, 7 p.m. at Town Hall.
  - b. **July 4, 2016:** Town Hall closed for Independence Day
- V. Public Comments (This agenda item is included to allow input to the Town Board of Commissioners from any citizen who wishes to address the Board without requesting to be on the agenda. Those who wish to address the Town Board are required to provide their name, address, and topic to be addressed. The Board will only listen and not respond, but may decide to place a topic on a future agenda. A speaker will be allowed no more than two minutes to speak, with a total Public Comment period of 15 minutes.)**
- VI. Additions or Deletions to the agenda**

- VII. Consent Agenda** (The Consent Agenda is the first order of business. Items listed are believed to be non-controversial and are administrative in nature. There will be no separate discussion of the items unless a Commissioner or citizen requests and is granted permission to speak. The item(s) then will be removed from the Consent Agenda and considered individually. Otherwise, all items will be enacted by one motion.)
- a. Minutes of Regular Meeting – May 23, 2016 (**Attachment A**)
- VIII. Public Hearing:** Town of Princeville 2016-2017 FY Budget Ordinance (**Attachment B**)
- IX. New Business**
- A. Adopt the 2016-2017 FY Budget Ordinance (**Attachment C**)
  - B. Budget Amendment #15 (**Attachment D**)
- X. Town Manager’s Report (N/A)**
- XI. Town Attorney Report**
- XII. Law Enforcement Report**
- XIII. Princeville Volunteer Fire Department Report**
- XIV. Senior Center Report**
- XV. Closed Session: NONE**
- XVI. General Concerns of the Board**
- XVII. Adjournment**

**Attachment A**

**Subject:** Minutes of Previous Board Meeting

**Action Requested:** Review minutes of previous meeting, amend if necessary, and approve. These minutes were delivered to the Board in advance of the meeting.

**Attachments:** Minutes of the May 23, 2016 Regular Meeting

**Submitted By:** Lakisha Archer, Town Clerk

## **Attachment B**

**Subject:**                   **Public Hearing:** Town of Princeville 2016-2017 FY Budget Ordinance

**Submitted By:**         Daniel Gerald, Town Manager

**Introduction and Background:** The board agreed during the town's April 24, 2016 meeting to table the Public Hearing to allow citizens to review the Code of Ordinances. Town has met the public notice requirement to schedule a Public Hearing May 23, 2016.

**Recommendation:** Open a Public Hearing to discuss the Town of Princeville Code of Ordinances.

## **Attachment C**

**Subject:** Town of Princeville Code of Ordinances

**Action Requested:** Review and act as necessary

**Attachments:** None

**Submitted By:** Daniel Gerald, Town Manager

**Introduction and Background:** American Legal Publishing, through a contract with the NC League of Municipalities, has completed the codification and updating of the Town's code of ordinances. The completed ordinances have been returned to the Town and are ready for distribution and use following a properly advertised public hearing and the adoption of a resolution by the Town Board. The public hearing is being held to allow time for public comments or questions regarding the new code of ordinances.

**Recommendation:** Adopt the amended code of ordinances as presented.

## **Attachment D**

**Subject:** RFQ Bid Proposals for Street Paving

**Action Requested:** Review and act as necessary

**Attachments:** RFQ Bid Proposals from two Vendors

**Submitted by:** Daniel Gerald, Town Manager

**Introduction and Background:** Walston Street is one of the heaviest traveled roads in town and it is in dire need of repair. At least two citizens have reportedly hit potholes and damaged their vehicles. Town Staff is requesting paving Walston Street with asphalt from Tyson Street to Beasley Street. Two vendors have placed bids on the job.

**Recommendation:** Choose a vendor from the bids received to pave Walston Street.

**Attachment E**

**Subject:** Budget Amendment #13

**Action Requested:** Review and act as necessary

**Attachments:** Budget Amendment #13

**Submitted By:** Daniel Gerald, Town Manager

**Introduction and Background:** This budget amendment is necessary to fund the equipment line item within the Public Works Department.

**Recommendation:** Approve Budget Amendment #13 to the 2015-16 FY budget as presented.

## **Attachment F**

**Subject:** Budget Amendment #14

**Action Requested:** Review and act as necessary

**Attachments:** Budget Amendment #14

**Submitted By:** Daniel Gerald, Town Manager

**Introduction and Background:** This budget amendment is necessary to fund Contract Garbage/Recycling line item.

**Recommendation:** Approve Budget Amendment #14 to the 2015-16 FY budget as presented.